

General Terms and Conditions

On receipt of your application, a place on the course will be provisionally reserved for you.

Your application will be confirmed by email. In order to secure your place, please transfer the course fee, in full, without delay.

Bank details: To Fraua Kruse-Zaiss

Stichwort, Keyword: (Name of the workshop)

comdirect

BLZ/Sort code: 200 411 33

Account No.: 628 930 0

IBAN-Nr. DE32 2004 1133 0628 9300 00

BIC: COBADEHD001

Your application will not be valid until we receive your course fee! On payment, please ensure that you indicate both the participant's name and the name of the course!

Your application and transfer of the course fee **automatically indicates your agreement to the General Terms and Conditions.**

2-3 weeks before the start of the course you will receive a definitive notification of whether the course is to take place. The organiser will not bear any costs incurred by the participant due to the cancellation of the course.

If you cancel your reservation prior to four weeks before the start of the course, we will refund the full fee less an administration fee of € 30.

If you cancel your reservation prior to 2 weeks before the start of the course, we will refund the full fee less an administration fee of € 30 **provided you can supply a replacement participant.** If you cannot find a replacement we will reimburse 50% of the course fee.

If you cancel your reservation less than 2 weeks before the start of the course we will refund the full fee less an administration fee of € 30 provided you can supply a replacement participant. If you cannot find a replacement, there will be no refund of the course fee.

Tip: We recommend e.g. travel cancellation expenses insurance! That covers you, not only when you have to cancel your holidays, but also for cancellation of seminars and training courses!

If the course is cancelled by the organiser the course fee will be refunded in full.

Please note: Participation is at your own risk. There shall be no liability on the part of the organiser or the operator of the premises.

